## **CFG Election Policy**

When it becomes necessary to hold an election or by-election, the CFG Board of Directors must name an election team of three (3) members in good standing. They will be responsible for conducting the election. Candidates for election or Board Members are not eligible to be members of the election team. Volunteers will be solicited via an all-members email and posting on the CFG social media.

## **Timeline options:**

The election team will issue a call for nominations for the available position or positions. The nomination period will last for two full weeks after the call has been issued. As nominations come in, the election team will review the list of candidates to ensure they are members in good standing.

The nomination period may be extended once by one week if no candidates come forward.

If it is necessary to hold one or more elections, the team will announce the date(s) of the vote, which must be no less than two weeks after the close of nominations.

If no elections are necessary, i.e. if there is only one candidate per available position, the election team will announce that the candidate(s) is/are elected by acclamation. Vacant positions may be filled at the discretion of the board.

Candidates must be nominated and seconded by CFG members in good standing. The nominator and seconder must fill out and sign the form available for download on the CFG website and the nominee must sign the form to accept the nomination. Printed, signed, and scanned forms are permitted. The forms must be submitted by email to the CFG Organizer for distribution to the Election Team.

## **Promotion & campaigning:**

Eligible Candidates' names are to be posted on the CFG website at the end of the nomination period.

A candidate may use personal social media such as Facebook, Twitter, E-mail, IG etc. for the purpose of campaigning. They may not use CFG social media properties to promote themselves. i.e. no posts to the CFG Facebook page, Story Board, etc.

A candidate's election materials may NOT include images or logos of CFG.

Candidates may only use other members' personal information or email addresses from the CFG website if the member has made the information visible to fellow members and/or the public. They are not to take advantage of any mailing lists or internal sites they may have access to as a result of their position within the CFG.

Candidates may submit an image and personal statement of no more than 500 words to be published on the election page of the website. The text will not be edited by the CFG prior to posting. The image may be cropped but not enhanced in any way.

## **Announcement of winners:**

This will be done on the CFG website by the Elections Team. Any new members of the Board of Directors will then be sworn in by the president of CWA|SCA Canada.

Adopted at the CFG AGM, February 6th, 2021.